

6-DAY SKILL TESTING & CERTIFICATION PROGRAMME

In order to achieve the desired percentage of skilled man power as required in the classification criteria, Institute of Hotel Management and Catering Technology, Kovalam, Thiruvananthapuram is conducting 6 day Skill Certification Training Programme, for the benefit of the employees of the hotels/organisations.

The details of the programme are given below:

- Training Schedule -
 1. 23rd to 28th May 2016.
 2. 6th to 11th June 2016.
 3. 13th to 18th June 2016.
 4. 20th to 25th June 2016.
 - 9:00 a.m. to 5:00 p.m.
 - Food Production, F&B Service & House Keeping trades
 - 30 number of candidates per trade per batch
 - Venue – Institute of Hotel Management and Catering Technology, G.V. Raja Road, Kovalam, Thiruvananthapuram – 695 527, PH : 0471 2480283.
 - No course fee.
 - No formal qualification is required, only Trade experience
(Food Production / F&B Service /Housekeeping) is required.
- Candidate will be selected on first come first served basis.
- No age limit.
 - Institute would pay participant a stipend of Rs.300/-per day.
 - Institute will provide working lunch, mid-morning / evening tea.
 - The participants will be issued a training Certificate after completion of the programme. (must be present on all days).

You are requested to nominate employees (Cooks, Waiters & cleaning staff), those who do not have any hotel management qualification, from your organisation for attending the above said 6-day free Skill Certification Training Programme.

We are not providing accommodation for the participants at our Institute. If they require accommodation facility nearby our Institute, they can contact Mr.Clifford Sasi (Mob: 9496269558) or they can make their own arrangements.

We are attaching herewith Application Form for the above said training programme which may be filled-in and send to principal@ihmctkovalam.org on or before 11.05.2016.

Trainees must send their application forms alongwith the following documents:

1. ID Proof and age proof (attested copies)
 2. 2 photographs. (one to be pasted in the application form).
- Application form can also
be downloaded from our website: www.ihmctkovalam.org
3. Work Experience certificate issued by the Hotelier / Employer
 4. photocopy of the first page of Bank Pass Book

Participants should be in their respective hotel uniform, shoes and should keep proper grooming standards.

In case of any queries, please contact : IHMCT, Kovalam (Off) 0471 2480283.

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(L V KUMAR)
PRINCIPAL
INSTITUTE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
G.V. RAJA ROAD, KOVALAM
THIRUVANANTHAPURAM - 695 527
PH : 0471 2480283, 2480774

INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
G.V. RAJA ROAD KOVALAM, THIRUVANANTHAPURAM-695 527
(MINISTRY OF TOURISM, GOVT. OF INDIA)

AFFIX
PHOTO

Phone : 0471 2480283 E-mail: principal@ihmctkovalam.org Website: www.ihmctkovalam.org

APPLICATION FOR ADMISSION TO HOSPITALITY SKILL CERTIFICATION PROGRAMME (SIX DAYS)

FOOD PRODUCTION		F&B SERVICE		HOUSEKEEPING	
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NAME OF APPLICANT (In capital letter as in the certificate)	Mr./Ms.				
ADDRESS & PHONE No.					
	PHONE:				
AGE & DATE OF BIRTH (copy of the certificate to be attached)	Age		Date of Birth		
EDUCATIONAL QUALIFICATIONS:	1. 2.				
CATEGORY	SC	ST	OEC	OBC	GEN
WORK EXPERIENCE ,IF ANY					
NAME AND ADDRESS OF THE HOTEL/ORGANISATION THE CANDIDATE IS WORKING					
	PHONE:				
BANK ACCOUNT DETAILS OF CANDIDATE (COPY OF BANK PASS BOOK CONTAINING THE DETAILS TO BE ATTACHED FOR DISBURSING STIPEND)	NAME OF BANK:				
	BRANCH NAME:				
	ACCOUNT No:				
	IFSC CODE :				

I hereby declare that I will attend the training regularly and adhere to the rules and regulations of this Institute. I also understand that I will have to achieve 90% minimum attendance and pass the examination to receive the certificate and eligible amount of stipend.

I hereby declare that I have not attended any other training programme from this Institute or any other organization under the scheme of "Hunar Ze Rozgar" sponsored by The Ministry of Tourism Govt. of India.

Place:

Date:

Signature of Applicant